Pearl River Community College Auditee's Corrective Action Plan

As required by Section_.315b of OMB Circular A-133, the Pearl River Community College has prepared and hereby submits the following corrective action plan for the findings included in the Schedule of Findings and Questioned Costs for the year ended June 30, 2004.

Finding 2004-1

- A) Contact Person(s): Roger Knight, Betty Clark.
- B) Corrective Action Planned:

The institution has in place adequate policies and procedures that serve to govern the travel activities of faculty and staff. These policies and procedures require preapproval for all forms of travel. These policies and procedures will continue to be enforced by administration.

C) Anticipated Completion Date:

Immediate.

<u>Finding 2004-2</u>

- A) Contact Person(s): Roger Knight, Nancy Sidock
- B) Corrective Action Planned:

The institution implemented aggressive inventory control measures during FY 2004, including the employment of a full-time Inventory Control Manager. Policies and procedures are in place to ensure that all capital assets are physically present in their proper locations, and that transfers of fixed assets are properly documented and reflected in the subsidiary listing.

C) Anticipated Completion Date:

These corrective actions have been implemented and are currently on going.

Pearl River Community College Auditee's Summary Schedule of Prior Audit Findings For the Year Ended June 30, 2004

As required by Section_.315(b) of OMB Circular A-133, the Pearl River Community College has prepared and hereby submits the following summary schedule of prior audit findings as of June 30, 2004.

Finding:	<u>Status:</u>
2003-1	Corrective action implemented.
2003-2	Corrective action implemented.
2003-3	Corrective action implemented.
2003-4	Corrective action implemented.